



Annual Report to Governing Body on Safeguarding Activity in Greenfields Community Primary School

Name of School: Greenfields Community Primary School	
Date completed: 24.9.24	
This report is for the period: 01.09.24 to: 01.09.25 (unless indicated)	
Author: Emily Baker – Lead DSL and SENCO	Role: Lead DSL and SENCO
Name of governor with lead responsibility for safeguarding arrangements: Julie Scott	Date presented to governing body: 25.09.25

Note: This information in this report is confidential: names and specific circumstances should not be shared more widely.

1) Designated Safeguarding Lead (DSL) information

Name of Lead DSL	Job title	Date of most recent training
Emily Baker	SENCO	09.01.2024
Name of Deputy DSL(s)	Job Title	Date of most recent training
Daniel Andrews	Head Teacher	10.10.2025
Steph Mack	Deputy Head	03.11.2025
Sam Marshall	Deputy Head	09.01.2024
Jane Eves	SENCO Assistant	30.04.2024
Helen Wade	SENCO Assistant	30.04.2024

2) Evidence of continued professional development for DSLs throughout the year:

- Online Safety (Term 1)
- Child on Child abuse (Term 2)
- Pupil Mental Health: trauma and PTSD (Term 3)
- Eating Disorders (Term 6)

3) Evidence of safeguarding training and/or regular updates undertaken by staff and governors:

Staff group/member	Training undertaken	Date (DD MM YY)	Evidence/rationale (if applicable)
<i>For example, governor training, whole staff training or individual member of staff name/groups</i>	<i>For example, Home Office Prevent e-Learning, online safety training</i>		
<i>Governors</i>	<i>Read KCSIE/CP Policy</i>	Term 1	Register of attendance
<i>All staff</i>	<i>Understanding KCSIE/CP Policy (Statutory training)</i>	Term 1	Register of attendance
<i>All staff</i>	<i>Prevent</i>	Term 2	Printed certificate
<i>All staff</i>	<i>Sexual Harassment</i>	Term 3	Register of attendance and printed certificate
<i>All staff</i>	<i>Trauma informed approach</i>	Term 4	Register of attendance

4) Evidence of other safeguarding training and monitoring undertaken:

- Regular monitoring visits undertaken by safeguarding governor (at least once a term).
- DSL meetings with trauma practitioner at local SEMH school for support on delivering trauma training to staff.

5) Evidence DSLs, governors and appropriately required staff have read and understood key national and local documents:

- All staff have signed to say they have read and understood Keeping Children Safe in Education (Part one and Annex B).
- All DSLs and governors have signed to say they have read and understood KCSIE in full.

6) Child Protection Policy

Date child protection policy written/updated: September 2025	
Date policy approved by governing body: September 2025	Next review date: September 2026
Any updates/changes made to the policy Updates to reflect national guidance.	
How the policy has been made available to the community Current version has been put onto the school website and made available as a paper copy in the staff room.	

7) Evidence the school has ensured all children have an equal voice:

All children are delivered PSHE lessons where they are taught how to ask for help, appropriate relationships, boundaries and consent. Children also have assemblies which have PSHE themes running through them. Staff support children on how to seek help should they need to as part of standard practice. Staff listen to children's reasons behind behaviours they display to support them to make changes to their behaviour or support with the underlying reasons for behaviour displayed.

8) Policies and other documents relating to safeguarding:

Policies and Procedures	Date approved	Next review date
Behaviour; including physical intervention/use of reasonable force	March 2025	March 2026
Data protection policy	July 2025	July 2026
Lockdown Policy	September 2024	September 2025
Equality statement	July 2024	July 2028
Extended school/before and after school activities	September 2024	September 2025
First Aid (including management of medical conditions, intimate care etc.)	July 2025	July 2026
Health and Safety (including school/site security)	December 2024	December 2025
Management of allegations against staff (CP)	September 2024	September 2025
Mobile and smart technology	February 2025	February 2026
Online Safety, including Acceptable Use Policies (AUPs) and use of social media <i>(if not addressed in the child protection policy or elsewhere)</i>	February 2024	February 2025

Relationship, Sex and Health Education (RSHE)/PSHE scheme of work which will empower learners to better protect themselves, including online	March 2025	March 2026
Safeguarding statement in school prospectus and on school website	September 2024	September 2025
Staff behaviour policy (code of conduct) in line with Safer Working Practice Guidance	December 2024	December 2025
Whistleblowing	February 2023	February 2026

*To include audit of DBS checks undertaken, references and validation of qualifications etc as referenced in DfE and KSCMP Safe Recruitment guidance

9) Evidence of appropriate online safety activity, including filtering and monitoring activity/decision making:

- Smoothwall filtering and monitoring system implemented in April 2024. Updated to include child login details for easier identification in August 2024.

10) Evidence that children are taught about safeguarding, including online safety as part of providing a broad and balanced curriculum:

All children receive explicitly taught PSHE lessons as well as being part of assemblies which also contribute to PSHE learning. Nursery children are taught about staying safe online, and then again in Lower Key Stage two. Children in Year R are taught about boundaries and why our bodies belong to us as well as privacy and how keeping a secret may not always keep us safe. This is then continued in Key Stage One, with the addition of teaching different ways to ask for help and how to confidently report feeling unsafe. As well as online safety, Lower Key Stage Two are taught about bullying and how to report bullying as well as showing respect in relationships. This is then continued into Upper Key Stage Two as well as applying respect to all members of society, both in school and out of school.

11) Summary of relevant safeguarding information (at end of summer term)

Category	Number	Other information
Overall attendance % for academic year	95.2%	Persistent Absence – 9.9%
Number of children with Special Educational Needs and Disabilities (SEND)	42	
Number of children with ECHP	7	

Number of children in care or previously in care	3	
Number of suspensions	0	
Number of permanent exclusions	0	
Number of pupil premium children	144	(R-6)

12) Summary of safeguarding activity (at end of summer term)

Disclaimer: even if there are no reported cases, abuse may still be taking place and is simply not being reported.

Category	Number	Other information
Number of Requests for Support made to the Front Door	13	
Number of Requests for Support made to Front Door with outstanding action required	0	
Number of families open to Children's Social Work Service	15	Since September 2024
Number of families open to Early Help and Preventative Services	13	Since September 2024
Number of allegations made against staff which met the harms threshold	1	Incident occurred outside of work and was reported to us during children's services investigation. Arrangements were made for the staff member to not be left alone with children during investigation. No cause for concern found during investigation.
Number of low level concerns shared about staff	2	Both reported to LADO, but neither met threshold and were dealt with internally.

Number of reported bullying incidents	0	
Number of reported racist incidents	2	
Number of reported online safety incidents	22	19 Incidents reported by Smoothwall (occurring in school) 3 incidents reported by students/parents (occurring outside of school)
Number of reported sexual violence/harassment incidents	12	11 sexualised behaviour/language reported in school 1 Police investigation ongoing due to out of school incident
Number of Operation Encompass notifications	15	

13) Number of pupils' subject of a Child Protection Plan (at end of summer term)

Category	Number	Number of case conferences	Number attended	Number of reports submitted
Physical	0	0	0	0
Sexual	0	0	0	0
Emotional	1	2	2	2
Neglect	0	0	0	0

14) Other comments on safeguarding issues/activity

- Six Strategy 47 Enquiries held during the year. One of these incidents required DSLs to hold children at school whilst police and social workers investigated allegations.
- Ongoing police investigation which has required the child to be interviewed by police at school on more than one occasion. Wellbeing support put in place for the child.

15) Action plan for next academic year September 2025 to July 2026

Action to be taken	Resources Required	Timescales	Governor/DSL responsible
Ensure Smoothwall is tested each term by DSLs (in line with additions to the CP policy).	None	End of Term 6	Emily Baker/Dan Andrews
Continue DSL training programme, with 1 every term.	Training time	By End of Term 6	Emily Baker/Dan Andrews