



Nursery Fees Structure (3/4 Year olds)

At Greenfields Community Primary School, we believe in open communication with all parents/carers and staff. Therefore, the fees set out in this document will assist everyone to understand our charging.

Opening times

The nursery has various start time options, as outlined below. The nursery is open for 38 weeks a year in line with the school's term dates. These can be found on our website www.greenfieldscps.kent.sch.uk

Free spaces for 3 & 4 year olds in Nursery (Universal 3&4 year old funding)

All children are eligible for 15 hours free Nursery provision, details on when these sessions can start are in the table below. Entitlement to a Free Education Place does not offer a guarantee of a place at any one provider or a particular pattern of delivery.

A child born on or between	Will be eligible for free a place from
1 st January and 31 st March	The start of term 5 following their third birthday (after April holiday)
1 st April and 31 st August	The start of Term 1 following their third birthday (after Summer holiday)
1 st September and 31 December	The start of Term 3 following their third birthday (after Christmas/New Year holiday)

3&4 Year olds of working parents (30 Hours)

Some children may qualify for 30 hours childcare (rather than 15). This is subject to meeting certain eligibility criteria. This link holds more information <https://www.kent.gov.uk/education-and-children/childcare-and-pre-school/free-childcare>.

For more information on childcare entitlements please click on the following link.

<https://www.childcarechoices.gov.uk/>

If you are eligible for 30-hour funding, you will be provided with a 11-digit code, via email. Once you have this, you will need to send it to the school office with your National Insurance number. Please speak to the school for further information or support. For these funding streams we will ask you to complete a Parental Declaration form prior to your child taking up their Free Early Education to enable us to claim the correct number of hours from KCC, and termly thereafter.

Pricing

All additional fees are payable weekly and in advance. Session prices are reviewed annually in April each year. Any changes to the current rates will be advised in writing, at least one term in advance. Our fees do not include the cost of outings, celebrations or entertainment that is in addition to our usual session activities. Please note, fees are only payable for the 38 weeks a year the children can attend. There is no charge for any holiday period.

If your child is receiving 15 hours child care you can choose either AM sessions or PM sessions, or a combination. If your child is receiving 30 hours Free child care, they will attend both sessions. If your child is attending both sessions £30.00 a week is payable for their cooked lunch and childcare for this session. If you require a completely free of charge 30 hour, Free child care space, please speak to a member of the office team or SLT.

Pricing structure for additional sessions

The price structure below shows the costs for each session.

Daily Costs:

Sessions	Price	EYPP
Breakfast club - 7.30-8.30*	£5	£5
AM session (8.30-11.30)	£18	£18
Lunch (11.30-12.15)	£6	£4.50
PM session (12.15- 3.10)	£18	£18
Daily 'core' cost	£42	£40.50
After school - 3.15 – 5.00*	£7.50	£7.50

* Booked separately

Changing provision choices

Once you have agreed your provision choices you will be issued with a contact. Your agreed provision can only be changed for the start of term 1 (September), term 3 (January) and term 5 (April). If you would like to add additional provision, please contact the school. If you claim funded provision you must give notice to cancel it and attend for the rest of the funded term.

Payments

Payments are due weekly and must be made in advance. Payments are made via Schoolcomms, information of this system will be shared by the school. Payments MUST be made by Thursday for the following week. If this is not the case the school will be in contact. If payments are continually paid late, this may result in your child's space/paid for provision being terminated.

Late pick up

If you are late collecting your child at the end of a session, a late collection fee will be charged. Should a parent fail to collect their child within 5 minutes of the end of their child's session, they will be charged £10. A further £10 will be charged after another 5 minutes. This will continue for each additional 5 minutes which passes. If a parent is running late, they should contact the school to discuss this as some discretion may be able to be given to the above charges. If a parent is regularly late in collecting their child, we would consider this to be a safeguarding issue and would make the relevant referral in line with your safeguarding procedures.

Closures

Should the nursery be unable to open due to bad weather, or any other unforeseen circumstances, parents will be refunded for a chargeable session. If you claim funded provision, then please contact the school and we can find an appropriate replacement session. Should closure need to take place part way through the day, no refund will be given.

Illness/absence

No refunds or re-use of funded sessions will be given in the event of a child's absence due to illness, holiday or any other reason. If your child is unable to attend Nursery, please ensure the office are informed by sending a message on School Gateway. This is of huge importance for both funding and safeguarding purposes.

Other funding available

Early Years Pupil Premium (EYPP)

Eligible Children can start claiming EYPP in the term in which they become eligible for the 3 and 4 year old entitlement and is paid based on the universal funded hours only - not on the extended entitlement. To be eligible you need to be claiming certain benefits/credits or are caring for or have adopted a child from care of the local authority. This additional funding will benefit your child by

enabling us to provide additional resources and activities. If you are in receipt of EYPP you will be eligible for free school meals if your child attends before and after lunch. However, this does not include the fee for 45 minutes childcare between the two sessions. If you are eligible for EYPP, we will take this into account, detailing it on your contract that you do not pay for food.

Disability Access Fund (DAF)

Your child could be eligible for this funding if they are in receipt of Disability Living Allowance (DLA). This one-off annual payment will help us support your child with their disability or special educational need and allow us to make any reasonable adjustments or purchase/loan suitable resources that may be required. Please see our SEN Policy and speak to our SENCO for further details

Tax Free Childcare

You can get up to £500 every 3 months (up to £2,000 a year) for each of your children to help with the costs of childcare. This goes up to £1,000 every 3 months if a child is disabled (up to £4,000 a year). If you get Tax-Free Childcare, you'll set up an online childcare account for your child. For every £8 you pay into this account, the government will pay in £2 to use to pay your provider.

You can get Tax-Free Childcare at the same time as 30 hours free childcare if you're eligible for both.